

## **CITY OF YUMA Parks and Recreation**

One City Plaza, Yuma, AZ 85364-1436 Phone: (928) 373-5200 (Main Office) Fax: 1-877-782-2584 • E-mail parksandrec@yumaaz.gov

## **Pool Rental Form**

Lessee/Organization:		Nor	n-Profit Organization?	?	
Contact Person		E-mail Address:			
Address:		City:	State:_		
Phone:	Cell:		Fax:		
* Requested Pool:					
	From:				
* For series of dates: E	of dates: Beginning date:Ending date:				
* Day(s) of week:	∕lon. ☐ Tues. ☐ Wed.	☐ Thurs. ☐ F	ri. ☐ Sat. ☐ S	Sun.	
* Type of Event:					
* Expected Number of	Persons Attending:				
* Electricity: Yes [	□ No □				
* Amplified Music: Yes	□ No □				
Additional Options:					
* Valley Aquatic Center	: Leisure Pool 🗌 Comp	etition Pool	Both		
* Valley Aquatic Center	∵	eparate fees apply an	d payable when enteri	ng the facility)	
* Marcus Pool:	Leisure Pool  Comp	petition Pool	Both		
* Carver Pool:	Pool				
	have read and will abide by a number of areas, facilities,			City of Yuma Parks and	
ssee Signature: x		Date	:		
Approval by City Staff:	Disapproved:	Date:		ake check payable to:	
Pool Rental Fee:	25% Non-refundal	ole Deposit:		City of Yuma	
(1) Manager: hrs x	\$/hr =				
Lifeguards: hrs x #	of guards x \$/hr =	·			



# **Frequently Asked Pool Rental Questions**

### When does my pool rental need to be paid off?

The balance due for the your aquatic rental MUST be paid in full, three weeks prior to your requested date in order to complete reservation. Refunds are not issued for cancellation or unused time.

# What is "City Resident Credit" and why are there different fees for "City Residents" and "Non-City Residents?

Various City of Yuma programs offered through Parks and Recreation Department are discounted slightly for City of Yuma residents. A Yuma Resident is defined as any person living within the corporate limits of the City of Yuma. This is a directive from Mayor and Council.

### Why can't I rent an aquatic facility before June, or after July?

Although before June and after July is still "Yuma Hot", a majority of aquatic staff (Lifeguards) still or will return to high school and college and are not available to work.

## What is NOT allowed in Aquarium room, or pool area?

Any form of glass is not allowed at the facility as it poses a safety hazard for all (most people are barefoot). Alcoholic beverages, of ANY kind, are not allowed at the facility at any time, as it is a family atmosphere.

## When can I submit my Pool Request form?

Pool Requests forms will not be accepted until January 01 of any given year and no later than three weeks prior to requested date (as available).

## What times are an option for renting the Aquarium Room (VAC) during Open Swim?

- 1) Option 1, the entire window of 1:00 pm-6:00 pm; or
- 2) Option 2 1:00-3:00 pm, or
- 3) Option 3 3:30 pm-6:00 pm

Note: When window is broken up between two events, the 3:00-3:30 is reserved for cleaning.

## What times are an option for renting the entire facility, privately (exclusive access)?

Any one of the municipal pools can be exclusively rented outside of City of Yuma scheduled program times (see digital activity guide for specific details at each facility).

- 1) The entire month of June
- 2) The entire month of July (except the last full week)
- 3) Times: Tuesday Friday 6:30 pm on (if available)
  Saturday and Sunday Early am 12:00 pm (if available)
  6:30 pm on (if available)

#### How big is the aquarium room and what amenities does it have:

- 1) The capacity of the Aquarium Room (banquet style) is 50 guests
- 2) The room size is 39 x 30
- 3) There are 18, 8ft. table

- 4) There are 40 folding chairs
- 5) The room theme is aquatic sea life in nature, mostly blue hues
- 6) The Aquarium room also includes the following:
  - i. Single sink
  - ii. 12 ft. long by 34 in. deep counter space (buffet style serving/food preparation
  - iii. Upright refrigerator/freezer
  - iv. Microwave
  - v. Trash bin
  - vi. Power outlets (for small appliances such like crock pot/phone charger)
  - vii. Air conditioned
  - viii. DVD/VHS/Blu-ray player

### Can I decorate the Aquarium Room for my celebration?

Yes, you are FREE to do some décor such as balloon arch, balloon bouquets, centerpieces, etc. No tape/tacks/putty on walls or ceiling. You can hang stuff on our thumb-tac board (2-4x4) or white board (18x4).

### Can we bring toys and floaties to the pool?

Toys, arm floaties and rafts are not allowed at our aquatic facilities. The ONLY allowable aquatic devices are "US Coast Guard Approved" personal floatation devices.

- 1) Must be "VEST" Style City aquatic staff will not take the liability of assessing whether or not a PFD is properly sized for each individual.
- Must be appropriate weight for said child.

Reasoning...should a life jacket be too loose, or otherwise not appropriate for body size, it could not only leave the swimmer unprotected, but falsely protected. Secondly, we wish to arm parents and supervisors of children to have a hands on/eyes on approach with the children they are responsible for....meaning active supervision of non-swimmers.

# What are my guest payment options for using the Aquarium Room during Open Swim?

There are two ways to pay for your guests pool use during your family's celebration:

- Each guest pays for themselves upon entry, including non-swimming guests or,
- Give the Pool Manager, upon your arrival, a guest list for the Cashier to check off attendance and you pay for guest total at end of your occupancy of the Aquarium Room.

#### Are there sitting areas around the pool?

There are 7 picnic benches, under shade

# Parks & Recreation Pool Reservation and Use Agreement

#### **Payment**

Deposit of 25% is required at time of reservation approval and will be applied to your total. Reservations will not be guaranteed without deposit. The balance due for the event shall be paid in full, 3 weeks prior to your requested date in order to complete reservation. Refunds are not issued for cancellation or unused time. Payments can be made at the City of Yuma Parks & Recreation Office with cash, credit/debit card, or check; or over the phone at (928) 373-5200 with credit/debit card.

#### **Non-profit Service Providers**

Non-profit organizations using a City Pool to offer a direct public service to residents of the City of Yuma must have I.R.S. § 501(c)3 status for the purposes of these guidelines and rental of facilities from the City of Yuma Parks and Recreation Department. Individuals, agencies or "Non-Profit Service Providers" using the facilities for a function other than providing direct public services must pay commercial rates.

#### Indemnity, Insurance and Security

Lessee shall hold the City of Yuma harmless from any and all liability, damages, costs, and expenses in connection with any and all claims, actions, or causes of actions for injury, death, or property damage arising from or out of Lessee's use and occupancy of the facility.

#### **Cancellation Policy**

**No cancellation or refund on Pool reservations, no exceptions**. Permit is not transferable or refundable. Inclement weather cancellation by City staff will be determined on a case by case basis; i.e. lightning.

#### **General Policies**

Facilities may only be reserved by or persons **18 years or older**. A designated responsible party must be in attendance throughout the scheduled time and a contact phone number must be provided to the Parks and Recreation Department prior to the event.

All regulations apply to the Lessee's guests and the Lessee is responsible for their conduct. Lessee shall be held monetarily liable for damage to equipment, furnishings and the facility. Replacement and repair of any equipment, furnishings or facilities will be made by the City of Yuma and the cost of such repairs or replacement will be charged to the Lessee.

Upon review some events may also require a Special Event Application. Available on-line at YumaAz.gov

If vendors will be present you must contact Business Licensing at (928) 373-5074 for details regarding City of Yuma business license requirements.

Only portable or table decorations may be utilized. *UNDER NO CIRCUMSTANCE shall anything be affixed (taped, stapled, glued or nailed) to City property.* The Lessee may not alter, temporarily or permanently, any part of the facility.

Groups utilizing City facilities must comply with the provisions of the Americas with Disabilities Act of 1990, 42 U.S.C. Sec. 12101. This provision may be waived at the sole discretion of the City of Yuma if an alternative policy or method of dealing with ADA compliance issues in City-owned and leased facilities is adopted by the City Council.

The Parks and Recreation Department requires at least 30 working days' notice for any changes to the event plan as submitted. Approval for changes are subject to staff and park availability.

By signing below, I acknowledge that I have read and understand all the General Policies described above:

_X	
Signature	Date